



Ovaj projekat finansira Evropska unija

TERMS OF REFERENCE

A. Task: Consultant Expert:

1. Development of 1 (one) publication that will present best models of students practice in higher education for two (2) group of studies followed by financial costs for implementation based on good models from EU countries.

B. Work place: Bosnia and Herzegovina

C. Reference on project: “Education Reform to Secure Youth Employment through Enterprise-based Learning”

D. Time period: January 2019 – February 2020

E. Duration of mission and reporting: 60 days

Reference number EUTP- 10-19/01

F: BACKGROUND

The project strengthens the CSOs/relevant stakeholders and institutional capacities for the improvement in high education sector, ensuring their participation in the process of influencing policies and decision making, advocating for the improvement of legislation in accordance with EU best practices. Specifically, the project addresses the problem of lack of practical teaching of students at universities in BiH / business communities, which causes students to be deprived of the knowledge and skills required by employers and the labor market. Relevant actors such as academia, companies and student associations dealing with these issues are not coordinated and do not have adequate capacity to interconnect and jointly initiate necessary improvements to the policy or education system, nor do they have knowledge of European models of student’s practical instruction that best enhance knowledge and competences students. As a result, young people are not competitive in the labor market and do not have learning opportunities that would allow them easier access to employment. There are no knowledge on the European standards and models of practical instruction/students internship that best improve the knowledge and competences of students, in order to make them competitive in the labor market. Because of this, civil society and other relevant stakeholders, remain outside of the EU integration process in the field of education. Authorities and decision-makers are not open to public dialogue on this matter, and instead they make decisions without involvement of those who have a direct interest in making a change. Employers are deprived of an adequate labor force, while youth unemployment rate is increasing.

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Methods of implementation:

Networking

Networking, as a method will be used to achieve the objectives of the project. In this way important cooperation will be established between implementing organizations and stakeholders in the project area, including the media and relevant institutions. This approach will be best respond to the demands of employers, Universities and students and will eventually contribute to the overall growth of employment

Capacity building

By conducting a comprehensive capacity building programme and applying the acquired knowledge in practice the established functional Network will build its capacities to initiate and support a targeted higher education reform process and thus additionally influence the strengthening EU integration process.

Advocacy

Initiating and conducting advocacy and media campaigns for policy improvement as a response to lack of transparency of Government institution when drafting laws and policies. This will ensure a public dialogue about education reform and provide sustainable solutions that would result in higher employment rates among young people.

G: OBJECTIVE OF THE PROJECT

The overall objective of the project is to support higher education reform according to EU standards and to enable students to obtain an education that provides them with the practical skills needed on the labour market in BiH.

The specific goal is to establish the inter-sectoral Network as a key mechanism of social change that connects universities, business community, student associations throughout BiH, and through strengthening of the Network's members capacities and implementation of extensive advocacy, to support the reform of higher education in the part that will ensure the regular maintenance of student practices and thus ultimately contribute to greater employment of young people in BiH.

H: SCOPE OF THE ASSIGNMENT

The scope of this assignment is:

1. Analysis of student practice that is implemented in at least 4 EU countries, including but not limited to defining/understanding the basic concept of student practice, (duration, how is it

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implemented, whether it is paid, how and who bears the costs), focusing on social science studies and technical studies (e.g. IT sector). Based on this research/analysis, present through recommendations 2 (two) possible models for 2 groups of studies: social science studies (e.g. Law, Business, Journalisms, etc.) and technical studies (e.g. IT) that could be implemented in BH faculties.

2. Before finalizing the publication, the expert will moderate organised workshops of the ERSE network (please note: organising workshops is the responsibility of the Prava za sve/Budućnost) present the findings and recommended 2 (two) models of best student practices that could be implemented in BiH from the draft publication. Through this process, the expert will finally formulate the 2 best models, taking into account to the greatest extent the recommendations and comments of participants in this process, for the implementation in BiH.
3. For the finalization of the publication, the expert will develop projections of possible approximate financial costs for implementation of recommended models.

The publication will consist of two parts: the first part will provide a definition of student practice based on the EU standards, followed by analysis of 4 student practice models conducted in at least 4 selected EU countries for 2 (two) study groups (social science studies and technical studies). The second part will present at least 2 (two) successful EU models practical instruction for 2 groups of faculties – again social science studies and technical studies with financial projections of costs for selected instruction models.

The countries to be used for the analysis should be selected according to the options for best adaptation to the BH educational context.

Consultants outputs:

The Consultant is expected to produce a written publication of minimum 30 and maximum 40 pages and deliver the final version of it to PRAVA ZA SVE in local language, by the end of February 2020.

The Publication should contain a quality analysis and recommendations, and should include:

- a) analysis: what is the definition of student practice models in EU countries; overview of best models of student practice in at least 4 EU countries, with an analysis of these models, for 2 groups of studies: social science studies (e.g. Law, Business, Journalisms) and technical studies (e.g. IT)

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- b) based on the analysis develop a proposal for 2 student practice models that could be implemented in BH faculties (social science studies (e.g. Law, Business, Journalisms, other) and technical studies (e.g. IT)
- c) Recommendations: finalized student practice models (through consultation process with ERSE network) followed by approximate financial projections for implementation of those proposed 2 models.

Schedule

For the finalization of the publication the Consultant will be engaged in the period January 2019 till February 2020 for maximum of 20 working days. First draft should be delivered by 20.01.2020 and final publication has to be submitted no later than 29.02.2020.

The payment for the work will be defined in Contract and will be made upon the work completion and delivery of the final product to Prava za sve, with all the necessary documentation as per Prava za sve administrative procedures.

I: REQUIREMENTS

The following selection criteria will be applied to candidates.

Expert must comply with the following criteria:

- MA degree in the field of social science;
- Minimum of 10 years of overall professional experience;
- At least 5 years of demonstrated experience in research, preferably in the field of higher education;
- Track record of similar assignment, e.g. at least 2 (two) studies in area of the higher education, provided links (will be considered an asset);
- Proven experience in work with civil society in BiH;
- Demonstrated experience in applied research with data collection, analytical and presentation skills and demonstrated ability to structure information;
- Experience working with projects related to higher education will be considered an asset.
- Previous experience working /consulting in the EU projects will be considered an asset.

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J. METHOD OF SUBMISSION

The proposal should consist of the following:

➤ **Technical application**

- Expression of interest letter
- Consultant CV with detailed information's concerning relevant past experience as well as the list of previously conducted research (preferred with provided link of published research/analysis). Research done on a similar topic will be considered as an advantage.
- The proposal should be clear and concise, with a description of the detailed work methodology, accompanied by an evaluation agenda, with a schedule of planned days (e.g. desk review of the documentation regarding relevant students practice /models in the at least 4 EU countries generally and in particularly in selected faculties of social science studies (e.g. Law, Business, Journalism) and technical science studies (IT sector in general); interviews with relevant stakeholders, etc.) and should include:

a) the process of drafting and finalizing the publication, what includes the financial projection for the proposed models as a recommendation

b) moderating the consultation process with the ERSE network in the process of discussing the recommended models of the students practice and integration of the conclusions in the final recommendations

- The Consultant will be expected to complete the indicative list of tasks within the indicative timeframe
- 2 references with complete contact information

➤ **Financial bid**

The financial offer should include net amounts fee/per day for the whole working period, stated separately for the production of (a) Publication and for (b) facilitation of 4 workshops. Transportation, food and lodging costs are included in this fee. The expert will suggest the number of days for the assignment, the daily net fee per day, and the total amount requested in EUR.

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K. CRITERIA FOR SELECTION OF BEST OFFER

- Expertise and experience of the applicant

The bid (combined technical and financial) should refer to the reference number **EUTP- 10-19/01** and should be submitted to the following email: office@pravazasve.ba not later than 18.12.2019.

Applications received after the deadline for submission of bids will not be considered.

If you have additional questions or if you are seeking more information, please contact us at: office@pravazasve.ba with note:

QUESTIONS for the Application: Reference number: EUTP- 10-19/01

Information about the contractor: <http://rightsforall.ba/bs/>

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