



STUDY SCHOLARSHIPS with Campus France





ALLOWANCES

Living allowance

The amount of your allowance is based on an official scale set by the French government. The rate is determined by the Cooperation and Cultural Action Department of the French Embassy, and cannot be changed.

The allowance will be paid at the beginning of every month throughout the period of your stay in France, which is determined by your course dates and your arrival and departure dates. It will be paid from the date of your arrival in France on condition that this date is not prior to the date specified on your grant file.

If you already live in France, your grant will be paid from the date on which you begin your course on condition that this date is not prior to the date specified on your grant file.

Its payment is conditioned on your real presence in France and at your training institution.

Campus France may suspend the payment of your allowance under certain circumstances and particularly in the event of:

- Your address not being communicated to us (postal and email)
- Unjustified absence at your training institution
- An inappropriate attitude and behaviour in consideration of your French government grant holder status

If your training course includes a compulsory internship, you must send the dates of your course to your Campus France referent together with a copy of your internship agreement as soon as the agreement has been signed by all parties

LIVING ALLOWANCES

| | |
|--------|--------|
| Rate 1 | €615 |
| Rate 2 | €767 |
| Rate 3 | €1 060 |



Your grant will be maintained during your internship only if it concerns a compulsory internship included in your training course programme.

Training allowance

Studies' grant holders, whose grants are equal to or over 3 months, benefit from a training allowance of €700. This allowance is all-inclusive and annual. It enables you to face up to expenses related to your studies, other than enrolment or training fees (paid by Campus France). It will be paid to you on presentation of your enrolment certificate.

Training fees / Enrolment fees

As a French government grant holder, you are entitled to free tuition at universities. You should claim this entitlement when enrolling or re-enrolling, using the grant certificate provided by Campus France.

Additional expenses (preventive medicine, library access, etc) remain at your charge.

Training expenses at other institutions may be taken in charge by Campus France. If you are required to pay tuition fees in advance, they will be reimbursed to you on presentation of the paid invoice.





TRAVELLING COSTS

If your international travel is financed by the Cooperation and Cultural Action Department, Campus France will reserve your plane ticket and send it to you by email (e-ticket).

Your ticket will be reserved in economy class. Your ticket is issued for a set date, and generally it cannot be changed. It will enable you to travel from the airport nearest your home to the airport nearest your educational institution.

For courses lasting less than one year, the return ticket will usually be issued with the inbound ticket. If this is not the case, you should request a return ticket from Campus France at least a month before your grant comes to an end.

You must return to your country at the expiry of your grant. However, in exceptional cases, you may request for your return journey to be postponed to up to a maximum of 15 days after the end of your course,

The above deadline may be extended to three months, notably if your grant is for more than a year, and if you are enrolled on a PhD programme.

In all cases, your residence permit must be valid until the day of your departure, as must also be the case for your health insurance.

HEALTH INSURANCE

- Students aged under 28 must be insured by the Student Social Security Scheme. This coverage is free-of-charge for holders of French government grants. In order to be exempted, simply present the Campus France grant certificate when registering at the university.

You must also take out supplementary insurance (known as mutual insurance) that will increase reimbursement levels for your medical expenses and provide civil liability insurance (compulsory insurance). Send Campus France the supplementary insurance certificate and the receipt for your contributions; the amount will then be refunded to you on the basis of a maximum allowable sum. If you are required to travel outside France, you must check with your mutual insurance on the conditions under which your stay abroad will be paid and take out any extra insurance that may be required.

- If you cannot be insured under the student social security scheme due to your age (over 28), the type of your host educational institution, or your length of stay, Campus France will provide you with insurance cover: reimbursement of medical and hospital expenses, repatriation assistance, civil liability and providence expenses.

In the above instance you will be covered by Campus France's "France 80%" scheme, which is valid in mainland France only and for the duration of your grant.

This insurance does not cover members of your family. You are the only person who can benefit from it.




Important: This affiliation cannot be set up retroactively. Therefore, your trip must be validated by your usual contact at Campus France **before your departure.**





If you are required to travel outside France as part of a compulsory internship for completing your training, and Campus France agrees to the trip, you will be entitled to Campus France's scheme for foreign travel.

 For more information on Campus France insurance coverage, see the document entitled *Insurance in your Personal Space*.

ACCOMMODATION

Many students who are awarded grants by the French government find accommodation by their own means. If this is not your case, Campus France can help you.

Rooms in a university hall of residence: You must confirm to us that you require a room. Campus France will then transmit your request to the CROUS and facilitate your formalities with this body, which manages residences in each region of France. A sum of €50 for covering administrative expenses will be requested from you as soon as you have been given the address of your residence. You will have to pay your rent every month to your residence.

Rooms in hotels or apartment hotels: this type of accommodation is offered in particular for short-stay courses (under three months) Campus France books your accommodation and pays the rent directly. You are not therefore required to take any action.

You will not be required to pay the entirety of the rent. Only a part of the rent would be deducted from your allowance. According to the type of accommodation, this will be equal to a percentage (34% of your grant) or to a fixed amount.

If you are accommodated by the host training institution, you must pay your rent directly to the residence. Campus France can also pay your rent which we will deduct from your allowance.

When you have trips that are part of your academic program, and if you wish to be assisted by Campus France to seek housing facilities and make a reservation, you will have to send a request to your Campus France contact at least 15 days before departure.



Warning: The number of available rooms is limited, especially in Paris. Therefore, it is important to send us your request as early as possible. As from October, rooms are already occupied and it becomes increasingly difficult to find one.





Additional accommodation allowance

You may be entitled to an additional accommodation allowance if you have found your own accommodation and are paying rent for it.

This allowance is paid on a monthly basis, on presentation of your lease contract specifying your name and address and the name and address of the owner.

Its amount is equal to the average monthly rent of a room in a university hall of residence.

The costs of this accommodation will lead to a reduction in your subsistence allowance.



For more information on Campus France accommodation services, see the document entitled Accommodation in your Personal Space.

CULTURE

Campus France offers you a wide range of activities at interesting prices as a part of the cost is paid by the Ministry of Foreign Affairs and International Development. Discovery of France's heritage and its different regions, short stays in Europe, shows, workshops and sports courses are on offer for giving you the opportunity of meeting other grant holders.



More information on cultural activities is available in the "Leisure Catalogue" document in your Personal Space.

YOUR OBLIGATIONS

Your grant is awarded for a specific course, field of study, degree, at a specific institution.

You are not allowed to change these conditions at your own initiative; any change will require prior examination by Campus France, and may be transmitted to Cooperation and Cultural Action Department for their opinion.

Similarly, the initial grant duration can only be extended under exceptional circumstances. To apply for extension, your course coordinator will need to apply to Campus France at least three months before expiry of the initial grant, giving full explanations for the extension request. If a new studies cycle is concerned, you will need to make a new application for a grant directly at your country's Cooperation and Cultural Action Department.

French government grant holders are required to attend all activities scheduled in the course programme





and examinations, and to comply with the rules of the training institution.

Throughout your stay, Campus France will assess your progress on the course and report to and eventually alert the Cooperation and Cultural Action Department on any possible difficulty.

For assessment purposes, you will be required to provide Campus France with information as requested at several stages throughout the year:

- Half-year evaluation

You and your academic supervisor will be asked to assess your academic half-year and identify difficulties you have encountered in your academic program.

- Academic results

Similarly, in June, you must provide us with your end-of-year results, plus comments from your course coordinator.

In addition, when re-enrolling, you should provide Campus France with the certificate supplied by the institution.

Failure to comply with any of these measures may result in your grant being suspended and allowance payments discontinued.

Exam failure may lead the Cooperation and Cultural Action Department to cancel the grant altogether and request your return to your country of origin.

